

# FY22 *General Operating Support I Grants* (GOS I) Final Report Template

**This template is for your reference only. All reports and relevant materials must be submitted online through SurveyMonkey Apply (SM Apply). AHCMC cannot accept materials submitted by mail or email.**

**\*Please note that there may be formatting differences on the SM Apply grants portal, however the content of the questions will remain as seen on this template.\***

**All required questions are marked with an asterisk (\*). All text responses have a character count that includes spaces.**

Submit this form no later than **July 31, 2022 at 11:59 p.m.** Please contact AHCMC grants staff with any questions.

## Grant Award Information

**Grant Agreement Number:** *Will auto-populate*

A grant in the amount of **{{ *will auto-populate* }}** for the period **July 1, 2021 – June 30, 2022** has been awarded by the Arts & Humanities Council of Montgomery County (AHCMC).

## Grantee Information

**\*Organization Legal Name (name provided to the IRS):**

**DBA (doing business as), if different:**

**\*Organization Address:**

**\*Organization City:**

**\*Organization State:**

**\*Organization ZIP Code:**

## Contact Information

**\*Contact Name:**

**\*Contact Title (i.e., Development Director):**

**\*Contact Phone Number:**

**\*Contact Email:**

**\*Name of Executive Director, CEO, Managing Director, or comparable position:**

**\*Title:**

**\*Phone Number:**

**\*Email:**

## Final Report Narrative

Your responses should address your organization's staff, board, operations, programming, service to the community, and financials.

**\*What were the organization's major goals in FY22 and was the organization able to successfully achieve its goals? Include any DEIA (Diversity, Equity, Inclusion and Access) benchmarks met. (2,500 characters maximum with spaces)**

**\*Describe any significant successes achieved during the funding period. Please share evaluative metrics used and outcome data. (2,500 characters maximum with spaces)**

**\*Describe any significant challenges the organization faced during the funding period, including any challenges faced as a result of the COVID-19 pandemic. (2,500 characters maximum with spaces)**

**Use this space for any additional updates you would like to share. (2,500 characters maximum with spaces)**

**\*Signature of Authorized Representative of {{Grantee}}:**

By signing this form on behalf of {{Grantee}}, I certify that to the best of my knowledge, the information contained in this report is accurate.

*Left click, hold, and drag the mouse to sign.*

**\*Name of Authorized Representative:**

**\*Title:**

**\*Date:**

# Uploads

## **\*Financial Statements**

- Upload a Profit & Loss Statement for the grant period (July 1, 2021 – June 30, 2022), and a current Balance Sheet.

Contact Karen Judson, AHCMC Grants Program Manager, at (301) 565-3804, or [Karen.Judson@creativemoco.com](mailto:Karen.Judson@creativemoco.com) with any questions about the financial statements.

## **\*Work Sample(s)**

- Upload at least one and up to 10 work sample(s), such as video, audio, visual, or a PDF with written works (i.e., creative writing sample, excerpt from a book chapter, research synopsis, etc., for literary and/or humanities work). For performing arts activities, grantees are highly encouraged to submit video or audio work samples, instead of stills or photos. The work sample(s) should reflect the best representation of the grantee's work over the FY22 grant period.

## **Support Materials**

- Upload a PDF of supplemental documentation, including programs, marketing/PR materials, and/or other documents that convey the strength of work.